TOWN OF SHELBURNE | COUNCIL MINUTES

REGULAR MEETING OF COUNCIL

October 19, 2026 | 6:00pm
Town Council Chambers

APPROVED

COUNCIL MEMBERS PRESENT

Mayor Stanley Jacklin
Deputy Mayor Elizabeth Acker
Councillor Donnie Acker
Councillor Therese Cruz
Councillor Sheldon Ringer

STAFF PRESENT

Sarah Mattatall, CAO
Jessie Dyer, Executive Coordinator
Mike Kahn, Director of Planning & Development

01 / CALL TO ORDER

Mayor Jacklin called the Council meeting to order at 6:01pm and thanked everyone for coming.

Before proceeding with the agenda, Mayor Jacklin acknowledged the victims of the tragedy at CFB Wainwright and expressed condolences and support to their families, loved ones, and the military community.

Mayor Jacklin also congratulated Landon Smith on his tip-to-tip run for autism awareness, noting that he raised over $60,000 for Autism Nova Scotia.

02 / APPROVAL OF THE AGENDA

MOTION · CARRIED

THAT Council approves the agenda for the October 19th, 2026, Council Meeting, as amended to move the in-camera session to immediately follow the Delegation section.

Moved: Ringer | Seconded: E. Acker

03 / APPROVAL OF THE MINUTES

MOTION · CARRIED

THAT Council approves the minutes from the Regular Town Council Meeting held on October 5th, 2026.

Moved: D. Acker | Seconded: E. Acker

04 / PROCLAMATIONS AND ANNOUNCEMENTS

NONE

05 / DELEGATIONS/PRESENTATIONS

NONE

06 / IN-CAMERA SESSION

MGA 22 (2) (e) contract negotiations

MOTION · CARRIED

THAT Council go in-camera at 6:03pm for matters under MGA 22 (2) (e) contract negotiations

Moved: E. Acker | Seconded: Ringer

Council came out of in-camera at 6:31pm. No motion arose from the in-camera session.

07 / CORRESPONDENCE

Action:

a) Osprey Arts Centre re: Remembrance Day Reception

M26-103 • CARRIED

THAT Council approves a $50 donation to the Remembrance Day Reception at the Osprey Arts Centre.

Moved: E. Acker | Seconded: Ringer

b) Black Loyalist Heritage Centre re: Letter of Support

M26-104 • CARRIED

THAT Council directs staff to provide a letter of support for the Black Loyalist Heritage Centre's two grant applications.

Moved: Cruz | Seconded: D. Acker

Information: **NONE**

08 / COUNCIL ITEMS

a) Notice of Motion- Street Closure- Mowatt Street, October 31st, 2026

M26-105 • CARRIED

THAT Council approves a temporary street closure of Mowatt Street, between Bulkley Street and Transvaal Street, on October 31st, 2026, from 5:30pm-7:30pm, and that all associated costs related to Public Works Staffing to man the barricades be covered by the Town.

Moved: E. Acker | Seconded: D. Acker

b) Notice of Motion- SRHS Blue & Gold Booster Club

M26-106 • CARRIED

THAT Council approves a $100 donation to the SRHS Blue and Gold Booster Club in support of student-athletes and their families.

AND THAT Council directs staff to advise the program organizer to apply through the Town's Grants to Organizations program for future contributions.

Moved: E. Acker | Seconded: Cruz

09 / COMMITTEE REPORTS

a) Heritage Advisory Committee Minutes- June 23rd, 2026

b) Heritage Advisory Committee Minutes- September 17th, 2026

10 / STAFF REPORTS

a) Fire Department Training Facility

M26-107 • CARRIED

THAT Council directs staff to work with the Shelburne Volunteer Fire Department on the construction of a concrete pad behind the community centre to support firefighting training.

Moved: E. Acker | Seconded: Ringer

b) Dock Street Parking Lot Purchase

M26-108 • CARRIED

THAT Council directs staff to enter into an agreement of purchase and sale with the Shelburne Historical Society to purchase 14 Dock Street, PID 80150543, at no cost.

Moved: Cruz | Seconded: E. Acker

c) Visitor Information Centre- TOS2026-004- Award

M26-109 • CARRIED

THAT Council directs staff to enter into negotiations with The Happy Bubble for the lease of the Visitor Information Centre, including an option to purchase, in keeping with the information provided as part of the TOS2026-004 bid.

AND THAT staff be directed to prepare a lease agreement, including an option to purchase, for Council's review and approval at a future meeting.

Moved: E. Acker | Seconded: Cruz

d) Morvan Road Landfill Decommissioning Project- Public Engagement and Technical Consulting Fees

M26-110 • CARRIED

THAT Council approves a transfer of $22,269 from the General Operating Reserve to the General Operating Budget for the 2026/27 fiscal year to fund additional professional consulting services provided by Dillon Consulting Limited in support of public engagement and technical communications related to the Morvan Road Landfill Decommissioning Project.

Moved: D. Acker | Seconded: E. Acker

e) Water Utility- Meter Reading Equipment Replacement

M26-111 • CARRIED

THAT Council approves the purchase of one replacement Neptune R900 Belt Clip Transceiver from Flowstar at a cost of $15,255.42, with freight and sundries additional.

Moved: Ringer | Seconded: Cruz

11 / NEW BUSINESS

Mayor Jacklin asked if there was any new business for Council to consider.

Deputy Mayor E. Acker

Deputy Mayor E. Acker reported attending the Wellness Symposium at SRHS.

She also investigated drainage concerns at the arena parking lot and observed approximately six inches of standing water in a low-lying area toward the back, which forms part of the trail system. She recommended that the Town undertake remediation work in this area.

Councillor D. Acker

Councillor D. Acker continued the discussion regarding the arena parking lot, noting that the arena paid over $8,000 for snow clearing last year. He expressed his view that the Town should be responsible for clearing the portion that forms part of the trail system.

He also reported attending the RCMP Advisory Committee meeting in Lockeport, where the new Staff Sergeant was in attendance. Plans for the new RCMP building are approximately 60% complete, with groundbreaking anticipated in 2031.

Councillor Ringer

Councillor Ringer reported attending the RCMP Advisory Committee meeting, where the idea of adding two General Investigation Section (GIS) officers was discussed as a potential future option. These officers could assist with duties such as parole compliance checks, allowing

general duty members to focus more on crime prevention and investigations. No timeline or commitment was identified.

Councillor Cruz

Councillor Cruz reported attending the REMO meeting, noting that a risk analysis is underway to identify areas with no cellular reception across the province and explore ways to address these gaps. She also noted that numerous changes to emergency services are anticipated.

Mayor Jacklin

Mayor Jacklin also reported attending a Nova Scotia Health meeting, where recruitment for the area was discussed. Plans are being explored for a public forum with Nova Scotia Health to address questions from the committee and residents. He noted that an MDS staff member would be attending an event in Thunder Bay, Ontario, to recruit and promote the area.

12 / UPCOMING MEETINGS/EVENTS

a) Trunk or Treat, October 31st, 2026, 5:30-7:30pm, Community Centre Parking Lot
b) Next Council Meeting, November 2nd, 2026, 6pm, Council Chambers, 63 King Street

13 / ADJOURNMENT

THAT the Regular Town Council Meeting of October 19th, 2026, be adjourned at 7:27pm.

Moved: D. Acker

Jessie Dyer | Recording Secretary

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Stanley Jacklin, Mayor **Sarah Mattatall, CAO**