



**Town of Shelburne**  
**Minutes of the Regular Council Meeting**  
**May 4<sup>th</sup>, 2026**  
**APPROVED**

**Council Members Present**

Mayor Stanley Jacklin  
Deputy Mayor Elizabeth Acker  
Councillor Donnie Acker  
Councillor Therese Cruz  
Councillor Sheldon Ringer

**Staff Present**

Chief Administrative Officer, Sarah Mattatall  
Executive Coordinator, Jessie Dyer  
Director of Planning & Development, Mike Kahn

**Call to Order**

Mayor Jacklin called the Council meeting to order at 6:01pm and thanked everyone for coming.

**Approval of the Agenda**

**THAT** the Agenda for the May 4<sup>th</sup>, 2026, Council Meeting be approved as amended to include Staff Report 9 (h) Eastern Shelburne County Equity & Anti-Racism Advisory Committee-Community Representatives, and an In-Camera Session pursuant to MGA Section 22 (2) (e)-Contract Negotiations.

**E. Acker - Cruz**

**MOTION CARRIED**

**Approval of the Minutes**

**THAT** Council approves the minutes from the Regular Town Council Meeting held on April 20<sup>th</sup>, 2026.

**D. Acker - Ringer**

**MOTION CARRIED**

**Proclamations and Announcements:**

- a) Canadian Mental Health Week- May 4-10, 2026
- b) International Day Against Homophobia, Transphobia and Biphobia- May 17, 2026

**Delegations/Presentations: NONE**

**Correspondence**

**Action:**

- a) Letter- CEJ re: Decommissioning of the Town Dump

**THAT** Council acknowledge receipt of the April 27<sup>th</sup>, 2026 correspondence from the Centre for Environmental Justice (CEJ) regarding the Morvan Road Landfill Decommissioning Project, and direct staff to respond, expressing appreciation for CEJ's interest and advising that the Town will engage with stakeholders, including CEJ, as part of its ongoing community consultation process related to this matter.

**E. Acker – D. Acker**

**M26-045**

**MOTION CARRIED**

**Information:**

- a) Letter- Municipal Affairs re: Amendments to the Municipal Governance Act  
b) Letter to Prime Minister Mark Carney re: Landfill Decommissioning Project

**Council Items:**

- a) REMO Bylaw- Second Reading

**THAT** Council approve Second Reading of the Regional Emergency Management Organization (REMO) Bylaw.

**M26-046**

**Cruz - Ringer**

**MOTION CARRIED**

- b) General Operating Preliminary Budget FY 2026-27

- c) Community Concerns- Access to Dental Services

**THAT** Council acknowledge community concerns regarding access to dental services in the Town of Shelburne;

**AND THAT** Council direct staff to prepare and send correspondence to the Department of Health and Wellness and Nova Scotia Health to communicate these concerns and advocate for provincial intervention and supports to help maintain access to dental care in the community.

**M26-047**

**E. Acker – D. Acker**

**MOTION CARRIED**

**Committee Reports: NONE**

**Staff Reports**

a) SVFD Training Facility Update

**THAT** Council directs staff to continue to work with the Shelburne Volunteer Fire Department to enable storage of the training equipment at the Salt Shed, and work towards a regional firefighter training solution.

**E. Acker - Ringer**

**M26-048**

**MOTION CARRIED**

b) Surplus Lands Policy

**THAT** Council directs staff to develop a new Surplus Lands Policy.

**Cruz – D. Acker**

**M26-049**

**MOTION CARRIED**

c) Regulation of Residential Pools

*Deputy Mayor E. Acker declared a conflict of interest.*

d) CAO Update

e) SVFD Report- March 2026

f) Water Utility Report

g) Wastewater Report

The above reports are for information only.

h) Eastern Shelburne County Equity & Anti-Racism Advisory Committee- Community Representatives

**THAT** Council approve the appointment of Louise Delilse, Davie Hartley, Cat Hartley, and Cory Lavandar as community representatives to the Eastern Shelburne County Equity & Anti-Racism Advisory Committee, based on the recommendation of the Nominating Committee.

**Cruz- E. Acker**

**M26-050**

**MOTION CARRIED**

**In- Camera Session:**

a) MGA 22 (2) (a) acquisition, sale, lease and security of municipal property

b) MGA 22 (2) (e) contract negotiations

c) MGA 22 (2) (e) contract negotiations

**THAT** Council go in-camera at 7:02pm for matters under MGA 22 (2) (a) acquisition, sale, lease and security of municipal property, MGA 22 (2) (e) contract negotiations, and MGA 22 (2) (e) contract negotiations.

**E. Acker - Ringer**

**MOTION CARRIED**

*Mayor Jacklin declared a conflict of interest and left the Council Chambers.*

Council came out of in-camera at 7:37pm.

*Mayor Jacklin returned to the Council Chambers.*

Deputy Mayor E. Acker noted that Council is supportive of continuing to work with partners to explore the Community Well Project. No decisions have been made regarding funding or operations at this time.

Motion Coming out of In-Camera:

**THAT** Council express its willingness to engage with project partners, including SEED and the Municipality of the District of Shelburne, to further explore the operational considerations of the proposed community well at the NSCC location;

**AND THAT** Council direct staff to participate in ongoing discussions and the project's planning and information-gathering phases, working collaboratively with partners to explore opportunities to improve access to potable water for the community through this initiative;

**AND FURTHER THAT** any future financial contribution, operating agreement, or formal commitment be subject to a subsequent report and decision of Council.

**Cruz – Ringer**

**M26-051**

**MOTION CARRIED**

**New Business:**

Mayor Jacklin asked if there was any new business for Council to consider.

**Councillor D. Acker**

Councillor D. Acker advised that he attended a Chamber of Commerce meeting and continues to hear concerns regarding the Visitor Information Centre (VIC). He requested that the CAO attend the next Chamber meeting with him to further discuss the matter.

Councillor D. Acker also requested a progress update regarding the electrical panel at the Community Centre. The CAO advised that Community Centre upgrades have been incorporated into the budget through a phased approach, beginning with efficiency-related improvements.

#### Councillor Cruz

Councillor Cruz advised that she attended the Tri-County Youth Summit alongside Deputy Mayor E. Acker, where they engaged with approximately 120 youth participants. He noted that the event was youth-led, the Tri-Counties were well represented, and meaningful discussions took place throughout the summit.

#### Deputy Mayor E. Acker

Deputy Mayor E. Acker advised that she attended the Tri-County Youth Summit alongside Councillor Cruz and Warden Penny Smith of the Municipality of the District of Shelburne. She noted there was strong consensus throughout the summit that more communication and engagement is needed with youth, including a proposal to attend local schools in the fall to discuss municipal government and how it works. She further noted that youth participants requested more information and updates be shared through Instagram, identifying it as their preferred social media platform to stay informed and engaged.

Deputy Mayor E. Acker also noted that the Port Committee is currently seeking new members and encouraged anyone interested in joining to contact the Town Office.

Deputy Mayor E. Acker provided an update regarding the ongoing CUPE strike, noting it is entering its fourth week. She advised that during a recent visit to the Manor, residents appeared to be feeling isolated due to limited programming and recreation activities not being considered essential services. She further noted that Continuing Care Assistant (CCA) staffing levels have been reduced from approximately 10 staff to 5 staff on the floor and expressed hope for a resolution soon.

#### Upcoming Meetings/Events

- a) Town Office Closed, Monday May 18<sup>th</sup>, 2026, for Victoria Day
- b) Next Town Council Meeting, Tuesday May 19<sup>th</sup>, 6pm, Council Chambers, 63 King Street
- c) Reminder: Tax Bills due May 29<sup>th</sup>, 2026

#### Adjournment

**THAT** the Regular Town Council Meeting of May 4<sup>th</sup>, 2026, be adjourned at 7:47pm.

**D. Acker**

**Jessie Dyer**  
**Recording Secretary**

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**Stanley Jacklin, Mayor**

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**Sarah Mattatall, CAO**