

Town of Shelburne Hospitality Expense Reporting Form

QUARTERLY HOSPITALITY EXPENSES
January - March 2026.

Date Expenses Incurred	Purpose of Expense	Location	Meals & Beverage Expenses	Gifts	Meeting Space	Other	Cost to Municipality
Feb 9/26.	Feb 3/26 - Amalgamation	Shelburne	165.54				165.54
March 20/26	March 18/26 - CAO/Mayors/Wardens Meeting	Shelburne	348.85				348.85
			514.39	-	-	-	514.39

Notes:
Hospitality includes expenses incurred while hosting individuals from outside of a municipality for conducting business activities which would include receptions, ceremonies, conferences , or other group events.

Total Claim: 514.39